



Upon completion,
email to
admin@bmcr.org

**IN ADDITION TO THIS APPLICATION BE SURE TO DOWNLOAD THE REFERENCE
FORM FILE. YOU MUST PROVIDE 3 REFERENCES.**

Name: _____

Present Address, City State, Zip: _____

Telephone:(Present) _____ (Permanent) _____

Social Security# (last 4 digits) XXX_XX _____

Over 18 yrs old - Yes ☐ No ☐ (Work permit required)
(If not, employment is subject to verification of age)

Email address _____

Do you have responsibilities or commitments that would prevent you from meeting the work schedules involved with
the position you are currently applying for? Yes ☐ No ☐

Church: _____ Pastor _____

Address: _____ Phone: _____

REFERENCES: You must also have references fill out attached forms and have them mail back.

(One of your teachers and personal references):

1.Name: _____ Phone: _____

Address: _____

2.Name: _____ Phone: _____

Address: _____

3. Most Recent Employer: _____

Address: _____

Immediate Supervisor: _____ Phone: _____

Please list the Ministry here at BMCR which you feel God is leading you to:

Positions Available:

Children's Ministry

Nursery 0-3 ☐ Pre-School 4-6 ☐ 7-10 yrs old ☐ 11-13 yrs old ☐ 14-17 yrs old ☐

Snack Shop ☐ Housekeeping ☐ Lifeguarding ☐

1st Choice: _____ 3rd Choice: _____

2nd Choice: _____ 4th Choice: _____



Answer the following questions on the blank pages that follow these forms.

1. List school, church, and civic activities or projects you have participated in.
2. Briefly relate your experience with Jesus Christ.
3. What experience have you had in group living other than home?
4. Evaluate your strengths and weaknesses in this type of ministry.
5. List your experience in leadership positions.
6. What interested you in seeking a summer staff position with BMCR?
7. What are your expectations for this summer?

In case of an emergency notify:

Name: _____

Address: _____

Telephone: Home: _____ Work: _____

Have you ever been convicted of a felony or formally charged with child abuse or sexual abuse?

Yes ☐ No ☐ If yes, please explain.

If offered a position at BMCR would you be able to verify employment eligibility under Title VIII US Code Section 1324A, either by proving US citizenship or permanent residence status or valid INS employment authorization? - Yes ☐ No ☐

By signing my name below, I certify that the information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for employment. I release all such references from any liability for furnishing such evaluations to you, provided they do so in good faith and without malice. I waive any right that I may have to inspect references provided on my behalf. I authorize such inquiry into the statements made in this application as may be necessary in reaching an employment decision. I understand that any false or misleading information given in this application or during a pre-employment interview, including a failure to disclose requested information, may result in my discharge. I understand that any employment relationship with this employer is "at will", which means that the employee may resign at any time and the employer may discharge the employee at any time, with or without cause.

Should my application be accepted, I agree to be bound by the bylaws and policies of Blue Mountain Christian Retreat and to refrain from unscriptural conduct in the performance of my service on behalf of the Retreat.

*If accepted, your responsibilities will include helping in other areas of ministry, such as housekeeping and (or) the Snack Shop. All areas require working on weekends. You will receive a salary per week, as well as your room and board. The hours you will put in per week will vary from 45-55 at times. We will prayerfully consider the ministries in which you will be assigned. If you have any questions at all please call BMCR

Applicant's signature: _____
(Please type in your name. If your employment application is approved, you will be required to sign this application in person)

Date: _____

The Summer season begins with orientation in late June, and end mid August.



Use this page to answer questions 1-7. Use as many pages as necessary. Don't forget to print out the last 2 pages for your references to fill out and mail back to us.



Reference form to be completed by a recent employer, teacher, or Pastor and mailed directly, by them, to Blue Mountain Christian Retreat

Reference Response Information

To: Blue Mountain Christian Retreat -Personnel Dept.

From: (Put your reference's name here)

Regarding (Put applicant's name here)

Applicant Signature: _____ Date: _____

To whom it May Concern:

The above individual, who has expressed an interest in working with children or youth in our ministry, has listed you as a reference. In order for our organization to properly evaluate the qualifications of this worker candidate, we would like you to complete this form with your honest opinions and impressions of the candidate. The applicant has agreed to release any person/company/agency from any liability for any damages whatsoever for any information provided by this reference. The applicant waives his or her right to see this evaluation. Once completed, please return this form to our organization in the enclosed envelope. Thank you for your assistance in this regard.

1. How long have you known the above individual?
2. In what capacity have you come to know this individual? (i.e. coworker, neighbor, friend, etc.)
3. If this person had been employed by you, what were the dates of employment?
4. If this person had been employed by you, would you consider rehiring him/her?
5. In your opinion, is the above worker candidate fully qualified to work with children and youth?
Yes ☐ No ☐ (If no, explain below)
6. What concerns, if any, would you have in allowing this individual to work with children or youth?
7. Are you aware of anything in the candidate's background, personality, or behavior that could in any way pose a threat to children or youth? ☐ Yes ☐ No (If yes, explain below)

What is your overall evaluation of the applicant?

Highly Recommend ☐ Recommend ☐ Recommend with minor reservations ☐
Recommend with major reservations ☐ Do not Recommend ☐

Additional comments or explanations:

The above information is true and correct to the best of my knowledge.

Signature _____ Date: _____
Please return this form at your earliest convenience to the above address attention personnel.

1 Christian Lane New Ringgold, PA 17960 T:570-386-2154 F:570-386-1145 www.bmcr.org



AUTHORIZATION FOR REFERENCE/EMPLOYER TO RELEASE INFORMATION

(Please read the following statements, sign below and return one copy to Blue Mountain Christian Retreat and send one copy to each reference/employer with form.)

I, _____, hereby authorize my reference/employer, _____, to release any and all information to **Blue Mountain Christian Retreat**. I further release and hold harmless both _____ (reference's name) and **Blue Mountain Christian Retreat** from any and all liability that may potentially result from the release and/or use of such information. I understand that any information released by my reference/employer will be held in strictest confidence, that it will be viewed only by those involved in the hiring decision, and that neither I nor anyone else not so involved will have the right to see the information.

Signature of Employee

Date

Employee's Name - Printed