

**Position: Food Server (Part Time)** 

## **Job Description:**

- Welcome and greet guests. Make all our guests feel comfortable and let them know you're there to personally take care of them.
- Collect payments from guests for meal tickets.
- Clean tables or counters after quests have finished dining. •
- Maintain a clean working area by sweeping, vacuuming, dusting, cleaning of counters and windows, etc. as needed. •
- · Maintain cleanliness of the entire property. •
- Report all equipment problems and maintenance issues to Dining Room Manager on shift or Food Services Director.
- Be ready and willing to fulfill duties of other positions in their absence or assisting them if the situation arises. •
- Thank guests for their visit and invite them to return. •
- Be available to fill in as needed to ensure the smooth and efficient operation of the Dining Room as directed by the Dining Room Managers or immediate supervisor. •
- Attends all scheduled employee meetings and brings suggestions for improvement

## **Skills and Qualifications:**

- Born again relationship with Jesus as your personal Lord and Savior.
- Ability to work with people and kids.
- Able to work in a team setting and take directions.

## **Expected Hours and Length of Work:**

Schedule of hours may vary.

## **Contact Information:**

Mark Grasso, General Manager/President Phone: <u>570-386-2154</u> Web site: <u>www.bmcr.org</u> (fill out online application)